



Upper Saddle River Board of Education

395 West Saddle River Road
Upper Saddle River, NJ 07458

Mrs. Susan Gandara, President
Mrs. MaryAnn Gray, Vice President

Mrs. Erin Ginsberg
Mr. Mark Mehegan
Mr. Stephen Quagliani
Dr. David Verducci
Mrs. Joy Wenberg

November 18, 2024
Regular Meeting – 7:00 p.m.
Cavallini Media Center
392 West Saddle River Road

AGENDA

This is a regular meeting of the Upper Saddle River Board of Education and appropriate notice has been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notice.

Two opportunities are provided at this meeting for citizens to make comments. The Board values and welcomes comments and opinions from the residents of Upper Saddle River as long as remarks are not personal or discourteous. Public comment allows the Board to listen to community members and to hear their opinions on school policy and operations.

Upon being recognized, persons wishing to speak should stand and identify themselves by name and address; the speaker should direct his/her remarks to the presiding officer. Comments shall be limited to school-related issues and each speaker will limit his/her remarks to three minutes. If personal or discourteous statements are made, the presiding officer shall require the speaker to stop. If, in the judgment of the presiding officer, the total time devoted to public comment becomes excessive, the presiding officer may indicate the Board has time for one more speaker and will so notify the public.

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|------|--|-----------------|
| I. | Call to order and roll call | Mrs. Gandara |
| II. | Flag salute and Pledge of Allegiance | Mrs. Gandara |
| III. | Opening statement by presiding officer | Mrs. Gandara |
| IV. | REPORTS | |
| A. | Superintendent's Report | Dr. Schoen |
| B. | Board Secretary's Report | Mrs. Imbasciani |
| C. | Board President's Report | Mrs. Gandara |
| D. | Student Representative's Report | Miss Zoya Batla |
| E. | Committee Reports | |
| | Education | Mr. Quagliani |
| | Finance/Negotiations | Mrs. Wenberg |
| | Infrastructure | Mr. Mehegan |
| | Personnel | Dr. Verducci |
| | Policy/Governance | Mrs. Ginsberg |
| | School Boards Liaison | Dr. Verducci |

F. USREF Report Mrs. Tedd

G. USRPTO Report Mrs. McGovern

V. **PUBLIC COMMENT (for Agenda Items only)**

VI. **ADMINISTRATION** Dr. Schoen

This motion will be one motion that encompasses items A through C and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

A. BE IT RESOLVED that the Board affirms the Superintendent's decision that investigation #269641***09272024 is an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).

B. BE IT RESOLVED that the Board affirms the Superintendent's decision that investigation #269747***09302024 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).

C. Approve the 2025/2026 School Calendar, as per attached.

VII. **PERSONNEL** Dr. Schoen

This motion will be one motion that encompasses items A through E and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

A. Job Description

1. Registered Nurse (Revised)

B. Resignations

1. Accept the resignation of Philip D'Anna, Reynolds Teacher-in-Charge stipend, effective November 18, 2024.

2. Accept the resignation of Catherine Gonzales, Mathematics Teacher at Cavallini Middle School, effective January 6, 2025.

3. Accept the resignation of Katie Maphis, ABA Paraprofessional, effective January 1, 2025.

4. Accept the resignation of Sarah Soojian, ABA Paraprofessional, effective November 21, 2024.

5. Accept the resignation of Erika Zeccardi, Instructional Coach, effective January 1, 2025.

C. Leaves

1. Approve a paid disability leave and unpaid Family and Medical Leave for Employee #1607, effective on or about April 7, 2025 through approximately June 30, 2025.

D. Appointments

1. Appoint Francine Centrella to the position of ABA Paraprofessional at Reynolds School, effective on November 19, 2024, Step 9, prorated, plus ABA Stipend, prorated, and subject to the satisfactory completion of the criminal history records check required by law.
2. Appoint Kristin Martinez to the position of ABA Paraprofessional at Cavallini Middle School, effective on or about November 19, 2024, Step 5, prorated, plus ABA Stipend, prorated, and subject to the satisfactory completion of the criminal history records check required by law.
3. Appoint Hayley Carrero to the position of ACE Team Member for the 2024/25 school year. \$16/hour
4. Appoint Mia Cusumano to the position of ACE Team Member for the 2024/25 school year. \$16/hour
5. Appoint Gianna Franzetti to the position of ACE Team Member for the 2024/25 school year. \$20/hour
6. Appoint Erin Smith to the position of ACE Team Member for the 2024/25 school year. \$20/hour
7. Appoint Lisa Wachino as a Chorus Aide to assist at Bogert's After School Chorus, effective October 1, 2024 through December 19, 2024. Hourly Rate
8. Appoint the following staff member for the position listed below for the 2024/25 school year, effective November 19, 2024:

Stipend Position:		
Reynolds Teacher-in-Charge	Carlos Ramirez	\$1,250 (prorated)

9. Rescind the following motion which was approved on September 16, 2024:

Hall Duty		
Reynolds Hall Duty	Danielle Hoffman (70%)	\$721.00
“ (Split)	Carol Krebs (30%)	\$309.00

10. Appoint the following staff members for the positions listed below for the 2024/25 school year:

Hall Duty		
Reynolds Hall Duty	Danielle Hoffman (50%)	\$515.00
“ (Split)	Carol Krebs (50%)	\$515.00

11. The following staff members are recommended for the positions listed below for the 2024/25 school year:

ADVISORS		STIPEND
Art Club (Level A)	Lauren Larco	\$1,650.00
Board Game Club (Level A)	Stephanie Chamberlin	\$825.00
“ (Split)	Brigette Uzar	\$825.00
Homework Club (Level A)	Aimee Aslanian	\$825.00
“ (Split)	Margaret Donnelly	\$825.00
Leo Club (Level A)	Margaret Donnelly	\$1,650.00
Math Club (Level A)	Danielle Dorn	\$1,650.00
Rock Climbing Club (Level A)	Jennifer Haveman	\$1,650.00
TREPS (Level A)	Lyndsey Stickerling	\$1,650.00
Yearbook (Level A)	Jennifer Gareffa	\$825.00
“ (Split)	Caitlin Graf	\$825.00
Battle of the Books (Level B)	Aimee Aslanian	\$465.00
“ (Split)	Stephanie Chamberlin	\$465.00
Crochet Club (Level B)	Jennifer Moss	\$930.00
Newspaper Club (Level B)	Jennifer Kruter	\$465.00
“ (Split)	Erica Stearns	\$465.00
Stage Crew (Level B)	Jonathan Kulhawy	\$465.00
“ (Split)	Cynthia Haas	\$465.00
TREPS Co-Advisor (Level B)	Brigette Uzar	\$930.00
Head Assistant Musical Director	Lauren Larco	\$1,650.00
COACHES		
Girls Basketball	Erik Schlemm	\$3,000.00

E. Substitutes/Consultants/Home Instruction

1. Approve Griffin Carluccio as a substitute teacher/paraprofessional for the 2024/25 school year, subject to the satisfactory completion of the criminal history records check required by law. Mr. Carluccio holds a NJ Substitute Teaching certificate.
2. Approve Kim Engelhart as a substitute teacher/paraprofessional for the 2024/25 school year, subject to the satisfactory completion of the criminal history records check required by law. Ms. Engelhart's NJ Substitute Teaching certificate is pending.
3. Approve Gianna Franzetti as a substitute teacher/paraprofessional for the 2024/25 school year, subject to the satisfactory completion of the criminal history records check required by law. Ms. Franzetti holds a NJ Substitute Teaching certificate.

4. Approve Sabina McGuirl to provide home instruction for the 2024/2025 school year. Ms. McGuirl holds a NJ Elementary School Teacher certificate.
5. Approve Charlotte Ran as a substitute teacher/paraprofessional for the 2024/25 school year, subject to the satisfactory completion of the criminal history records check required by law. Ms. Ran's NJ Substitute Teaching Certificate is pending. *

*Related to staff member

VIII. FINANCE

Mrs. Imbasciani

This motion will be one motion which encompasses Items A through K will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

- A. Approve the Minutes of Board Meeting:

October 21, 2024

- B. Approve the Bills List for October 2024 as follows:

10	General Current Expense	\$84,537.22
11	General Current Expense	\$2,591,124.41
12	Capital Outlay	\$301,687.97
20	Special Revenue Funds	\$33,211.35
30	Capital Projects Funds	\$311,000.00
60	Enterprise Fund	\$32,428.77
Total		\$3,353,989.72

- C. Approve the Transfers for October 2024.

- D. Approve the Board Secretary and Treasurer's Reports dated October 2024 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

- E. Approve the 2023/24 Audit.

- G. Approve the purchase of one (1) 2024 Ford F250 truck, from All American Ford of Paramus, for the district in the amount of \$49,373.50. (Pricing as per Bid #BC-BID-24-43; CO-OP # CK04)

- H. Approve the purchase of cubbies, for four (4) first grade classrooms in Reynolds School, from Media Technologies LLC, for a total cost of \$69,010.91. (Pricing as per ESCNJ 22/23-08)

- I. Accept a Recycling Awareness Challenge Grant in the amount of \$999.43 from the Bergen County Utilities Authority for Reynolds School.

- J. Approve the following staff for the FY25 Title I Grant SPARK Program:

Title I SPARK Program: \$1,736.00/Year		
Supervisor	Danielle Dorn	
Fall Session: \$1,540		
Madelyn Barrow	Caitlin Graf	Jaclyn Passanante
Amy Caravela	Kristin Martin	Christine Thies
Mary Dixon	Nicole Mascetti	Jacqueline Valdes
Meghan Ennis	Anamarie Massaro	Brian Walis
Caitlin Gervasio	Jennifer Moss	Heather Walker

K. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fee	Travel Cost
Hot Legal Issues in Special Education (Online)	December 5, 2024	Carriann DeVito	\$0.00	\$0.00
Making the Best Use of AI Tools to Strengthen Your English/Language Arts Instruction (Online)	December 10, 2024	Catherine Teehan	\$295.00	\$0.00
Improving Learning Outcomes for All Students in Your Science Classroom (Online)	January 7, 2025	Lyndsey Stickerling	\$295.00	\$0.00
Conquer Math Workshop Pompton Plains, NJ	January 31, 2025	Danielle Dorn	\$190.00	\$0.00
TCNJ Education Opportunity Fair and Interviews Ewing, NJ	March 5, 2025	Rosemarie Malloy Carriann DeVito	\$400.00	\$78.20
2025 American Occupational Therapy Assoc. Convention Philadelphia, PA	April 3-5, 2025	Meredith Ardito	\$480.00	\$905.38

IX. **PUBLIC COMMENT**

X. **ADJOURNMENT**

Mrs. Gandara

UPPER SADDLE RIVER SCHOOLS

2025-2026

1	Schools Closed Labor Day	September (18) (20)						
2-3	Teachers' Staff Meetings	S	M	T	W	T	F	S
4	First Day of School for Students		1	2	3	4	5	6
	Minimum Day for Students	7	8	9	10	11	12	13
23	Schools Closed-Rosh Hashanah	14	15	16	17	18	19	20
18	<i>Bogert Back to School Night</i>	21	22	23	24	25	26	27
25	<i>Reynolds Back to School Night</i>	28	29	30				
30	<i>Cavallini Back to School Night</i>							

March (20) (20)							30-31 Schools Closed (Spring Recess)
S	M	T	W	T	F	S	
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	31					

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2	Schools Closed-Yom Kippur	October (21) (22)						
13	Professional Development	S	M	T	W	T	F	S
	No School for Students				1	2	3	4
		5	6	7	8	9	10	11
		12	13	14	15	16	17	18
		19	20	21	22	23	24	25
		26	27	28	29	30	31	

April (19) (19)							1-3 Schools Closed (Spring Recess)
S	M	T	W	T	F	S	
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30			

6-7	Schools Closed (NJEA)	November (15) (16)						
13	<i>Evening Conferences Rey/Bog</i>	S	M	T	W	T	F	S
14	Fall Parent Conference Day							1
	No School for Students	2	3	4	5	6	7	8
26	Minimum Day - Students & Staff	9	10	11	12	13	14	15
27-28	Schools Closed (Thanksgiving)	16	17	18	19	20	21	22
		23	24	25	26	27	28	29
		30						

May (18) (18)							22 Minimum Day for Students & Staff
S	M	T	W	T	F	S	25 Schools Closed (Memorial Day)
					1	2	26-27 Schools Closed *
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							

If school is closed for emergency reasons, days will be made up in the following order: Wednesday, May 27/ Tuesday, May 26. *

23	Minimum Day for Students & Staff	December (17) (17)						
24-31	Schools Closed (Winter Recess)	S	M	T	W	T	F	S
			1	2	3	4	5	6
		7	8	9	10	11	12	13
		14	15	16	17	18	19	20
		21	22	23	24	25	26	27
		28	29	30	31			

June (15) (16)							17-18 Minimum Days for Students
S	M	T	W	T	F	S	19 Last Day of School for Students
	1	2	3	4	5	6	Minimum Day for Students
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30					

22 Last Day for Teachers

1-2	Schools Closed (New Years Day)	January (19) (20)						
19	Professional Development/ Martin Luther King Jr. Day	S	M	T	W	T	F	S
	No School for Students					1	2	3
		4	5	6	7	8	9	10
		11	12	13	14	15	16	17
		18	19	20	21	22	23	24
		25	26	27	28	29	30	31

DAY TYPE LEGEND	
Schools Closed for Students and Staff	
Minimum Day	
PD Day (Schools Closed for Students)	
<p>The length of the school year will be no fewer than 180 days for students.</p> <p>*If more than 2 emergency closing days are used, then make-up days will be taken from Spring Recess, beginning with March 30, or the school year may be extended in June.</p> <p>BOE Approval:</p>	

16-17	Schools Closed (February Recess)	February (18) (18)						
		S	M	T	W	T	F	S
		1	2	3	4	5	6	7
		8	9	10	11	12	13	14
		15	16	17	18	19	20	21
		22	23	24	25	26	27	28